Submitter:       Phone:

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[ ]  Add new text to GUAHELP [ ]  Modify existing GUAHELP text [ ]  Delete existing GUAHELP text

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GUAHELP text can supplement an entire form, a particular block on a form, or a specific data field. Place your cursor on the desired data field in Banner, then click ‘Help’ and select ‘Dynamic Help Query’ from the drop-down list. Banner displays a GUAHELP form like this one that lists the Banner form name, block name and the table field name of that field.

 Example:

This help text is for a:

[ ]  Form *(Enter Form name here)*

Or a

[ ]  Block *(Enter Block name here)*

Or a

[ ]  Field *(Enter Field ame here)*

Type, or cut & paste, the help text in the block below: